

DEPARTMENT OF TRANSPORTATION

District [X] Construction
[ADDRESS]
[PHONE]
[FAX]
TTY (916) 653-4086



*Flex your power!
Be energy efficient!*

[Letter of Request]

Date

[Dist-EA]
[Dist-Co-Rte-PM/KP]
Federal Air Project: [FA #]

[Contractor]
[Address]

Dear [Contractor's Representative]:

The California Business and Professions Code requires a person or firm to have a contractor license to bid or undertake work, either through itself or through others, and ensure that subcontractors and specialty contractors maintain licenses through completion of the work.

It has come to our attention that [contractor/subcontractor] may not have a current contractor license valid to perform work on this project.

Please provide proof within five working days of the date of this letter that [contractor/subcontractor] has a current license valid for the work.

Sincerely,

Resident Engineer
District [X] Construction