

CHANGE ORDER

CEM-4900 (REV 2/2014)

Change Requested by: Engineer Contractor

CHANGE ORDER NO.	SUPL. NUMBER	CONTRACT NUMBER	CO-RTE-PM	FEDERAL NUMBER(S)
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TO _____, **contractor**

*You are directed to make the following changes from the plans and specifications or do the following described work not included in the plans and specifications for this contract. **NOTE: This change order is not effective until approved by the engineer.***

Description of work to be done, estimate of quantities, and prices to be paid. (Segregate between additional work at contract price, agreed price, and force account.) Unless otherwise stated, rates for rental of equipment cover only such time as equipment is actually used and no allowance will be made for idle time. The last percentage shown is the net accumulated increase or decrease from the original quantity in the Bid Item List.

Delete if W3-3 signs are not shown on contract plans for ramp meters. Insert the locations of W3-3 signs.)

Replace W3-3 signs, "SIGNAL AHEAD" signs with W3-7 signs, "RAMP METER AHEAD" signs at the following locations:

1. _____
2. _____

(Replace one with two when two flashing beacons are required. Insert locations of ramp meter Type 1 standards.)

Replace the Type A signal housing for "METER ON" sign with one yellow flashing beacon and furnish and install a W3-8 sign at the following locations:

1. _____
2. _____

(Use when METER ON signs are already installed in an ongoing project. Insert locations of METER ON signs to be removed and replaced.)

Remove and replace installed METER ON sign and replace with a flashing beacon and furnish and install a W3-8 sign at the following locations:

1. _____
2. _____

Furnish and install flashing beacon in accordance with Section 86-4.05 of the 2010 *Standard Specifications*. The flashing beacon must be top-mounted on the Type 1 standard.

Furnish and install W3-8 sign, "RAMP METERED WHEN FLASHING," strapped to the Type 1 standard in accordance with Section 56-2.01B(4) of the *Standard Specifications* and *Standard Plan RS4*.

Payment Option 1: (delete if option 2 is used)

Extra Work at Agreed Lump Sum Price

For this work the contractor shall receive and accept the agreed lump sum of \$ _____. The sum constitutes full and complete compensation for furnishing all labor, material, tools, and incidentals including all markups by reason of this change.

Agreed Cost \$ _____

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Payment Option 2: (delete if option 1 is used)

Extra Work at Force Account

In accordance with Section 4-1.05, "Changes and Extra Work," and Section 9-1.04, "Force Account," of the *Standard Specifications*, provide all labor, equipment, and materials necessary for ramp meter advance warning flashing beacons and signs.

Estimated Force Account Cost \$ _____

Time Adjustment:

Option 1: Time Adjustment (delete if option 2 or option 3 is used)

No time adjustment is necessary because of this change.

Option 2: Time Adjustment (delete if option 1 or option 3 is used)

Based on a time impact analysis, this work delays the controlling operation by _____ working days. An adjustment of _____ working days is granted.

(Use for projects with time related overhead (TRO))

In accordance with Section 9-1.11, "Time Related Overhead," of the *Standard Specifications*, the contractor shall be compensated for the delay caused by the work performed under Change Order No. _____. Based on a time impact analysis, the work of Change Order No. _____ delayed the contract by _____ working days. An adjustment of _____ working days is granted.

Option 3: Time Adjustment (delete if option 1 or option 2 is used)

Consideration of a time adjustment will be deferred until completion of work specified in this change order. A determination of a time extension will be made in accordance with Section 8-1.07, "Delays," of the *Standard Specifications*.

Estimated Cost: Increase Decrease \$

For this order, the time of completion will be adjusted as follows:

SUBMITTED BY

SIGNATURE	(PRINT NAME AND TITLE)	DATE
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APPROVAL RECOMMENDED BY

SIGNATURE	(PRINT NAME AND TITLE)	DATE
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ENGINEER APPROVAL BY

SIGNATURE	(PRINT NAME AND TITLE)	DATE
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We, the undersigned contractor, have given careful consideration to the change proposed and agree to provide equipment, furnish materials, and perform the work specified above, and will accept as full payment the prices shown above. **NOTE: If you do not sign this order, you are directed to proceed with the ordered work. You may file a Request for Information within the time specified.**

CONTRACTOR ACCEPTANCE BY

SIGNATURE	(PRINT NAME AND TITLE)	DATE
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